

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date 28 January 2020

Report of: Deputy Chief Executive Officer

Subject: ACTUAL REVENUE EXPENDITURE 2018/19

SUMMARY

This report sets out for the information of Members details of the actual revenue expenditure for 2018/19 in respect of the services for which this Committee is responsible.

RECOMMENDATION

It is recommended that the Licensing and Regulatory Affairs Committee notes the content of the report.

INTRODUCTION

- The final accounts for the financial year 2018/19 for this Committee show that the actual expenditure of £485,656 represented an underspend of £36,844 compared with the revised budget of £522,500 that was approved by this Committee on 6 February 2019. The actual totals of gross expenditure and income are set out in the table below:

	Revised Estimate 2018/19	Actual 2018/19	Variance
	£	£	£
Employee Related Expenditure	157,300	173,121	15,821
Premises Related Expenditure	15,000	10,929	-4,071
Transport Related Expenditure	1,500	4,837	3,337
Supplies and Services	228,700	230,807	2,107
Third Party Payments	260,900	249,996	-10,904
Internal Recharges	58,600	62,130	3,530
GROSS EXPENDITURE	722,000	731,820	9,820
Government Grants	-15,800	-19,534	-3,734
Sales	-1,700	-2,828	-1,128
Fees and Charges	-182,000	-223,802	-41,802
GROSS INCOME	-199,500	-246,164	-46,664
NET EXPENDITURE	522,500	485,656	-36,844

- The main variations reflect a total increased spending of £24,795 on employees, transport, supplies and services and internal recharges combined. This has been partly offset by lower expenditure against budget from premises and third party payments. Third party payments reflect the cost of the Environmental Health Partnership that is charged to this committee. The income generated through sales, fees and charges and Grants was showing as £46,664 over the budget for the year.
- The actual revenue expenditure for the year analysed over the main service headings is shown in the following table:

	Revised Estimate 2018/19	Actual 2018/19	Variance
	£	£	£
Hackney Carriage and Private Hire Vehicles	1,600	-31,112	-32,712
Licensing	-40,800	-51,053	-10,253
Health & Safety	144,700	142,010	-2,690
Election Services	417,000	425,811	8,811
	522,500	485,656	-36,844

- A detailed breakdown of the actual cost of the individual services is shown in Appendix A. The main variations from the approved budgets are examined in the following paragraphs.

5. Although this committee shows an underspend for the financial year it does not reflect the cost of providing member support to the committee. This cost is shown within the Executive's Policy and Resources Portfolio and has a cost for the whole council of just over £894,000 for the 2018/19 financial year.

ENVIRONMENTAL HEALTH PARTNERSHIP

6. One of the main areas of spend for this committee comes as a recharge from the Environmental Health Partnership. The partnership was £58,000 underspent which is reflected in the charges to the services provided by this committee.

HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLES

7. This service was underspent by just under £33,000 for the financial year, largely as a result of income from fees and charges being higher than the revised budget.
8. The expenditure against supplies and services and the Environmental Health Partnership were lower than the budget by £1,000 and £3,000 respectively.

LICENSING

9. This service was underspent by just over £10,000 for the financial year. The expenditure against supplies and services was higher than the budget with small spend against legal fees and bad debts written off. Charges from the Environmental Health Partnership were below budget by £2,500. The income from fees and charges was £10,000 higher than the revised budget.

HEALTH AND SAFETY

10. This service was underspend by £3,000 for the financial year. The expenditure against supplies and services was higher than the budget mainly due to additional purchases of equipment. The charges from the Environmental Health Partnership were lower than the budget by £5,500.

ELECTION SERVICES

11. The overspend of just under £9,000 reflects an over spend against the budget for conducting elections of £1,000 and just over £7,000 higher than anticipated for register of electors
12. During this year there was just one election, being the local elections held in May 2018.
13. The additional spend just over £7,000 relating to register of electors was due to higher expenditure of just over £11,000 on employees and £2,000 on internal recharges. Some of this was matched by an increase in income of just over £5,000 due to a successful bid to the Cabinet Office for additional funding.

RISK ASSESSMENT

14. There are no significant risk considerations in relation to this report.

CONCLUSION

15. The cost of the services provided by this Committee was £36,844 lower than anticipated when the revised budgets were prepared and the reasons for this are set out in this report.

Appendices: APPENDIX A - Actual Cost of Individual Services 2018/19

Background Papers:

Reference Papers:

Enquiries:

For further information on this report please contact Neil Wood. (Ext 4506)

APPENDIX A

<u>HACKNEY CARRIAGE LICENCES</u>	Revised Estimate	Actual	Variance
	2018/19	2018/19	
Transport Related Expenditure	0	3,400	3,400
Supplies and Services	12,000	10,603	-1,397
Third Party Payments	73,800	70,671	-3,129
GROSS EXPENDITURE	85,800	84,674	-1,126
Sales	-200	-244	-44
Fees and Charges	-84,000	-115,542	-31,542
GROSS INCOME	-84,200	-115,786	-31,586
NET EXPENDITURE	1,600	-31,112	-32,712
<u>LICENSING</u>	Revised Estimate	Actual	Variance
	2018/19	2018/19	
Supplies and Services	0	2,347	2,347
Third Party Payments	57,200	54,700	-2,500
GROSS EXPENDITURE	57,200	57,047	-153
Fees and Charges	-98,000	-108,100	-10,100
GROSS INCOME	-98,000	-108,100	-10,100
NET EXPENDITURE	-40,800	-51,053	-10,253
<u>HEALTH & SAFETY</u>	Revised Estimate	Actual	Variance
	2018/19	2018/19	
Employee Related Expenditure	2,800	2,791	-9
Supplies and Services	12,000	14,968	2,968
Third Party Payments	129,900	124,411	-5,489
GROSS EXPENDITURE	144,700	142,170	-2,530
Fees and Charges	0	-160	-160
GROSS INCOME	0	-160	-160
NET EXPENDITURE	147,700	142,010	-2,690

<u>ELECTION SERVICES</u>	Revised Estimate 2018/19	Actual 2018/19	Variance
	£	£	£
Employee Related Expenditure	154,500	170,330	15,830
Premises Related Expenditure	15,000	10,606	-840
Transport Related Expenditure	1,500	1,437	1,104
Supplies and Services	204,700	203,212	-7,913
Internal Recharges	58,600	62,345	-1,127
GROSS EXPENDITURE	434,300	447,930	13,630
Government Grants	-15,800	-19,534	-3,734
Sales	-1,500	-2,585	-1,085
GROSS INCOME	-17,300	-22,119	-4,819
NET EXPENDITURE	417,000	425,811	8,811